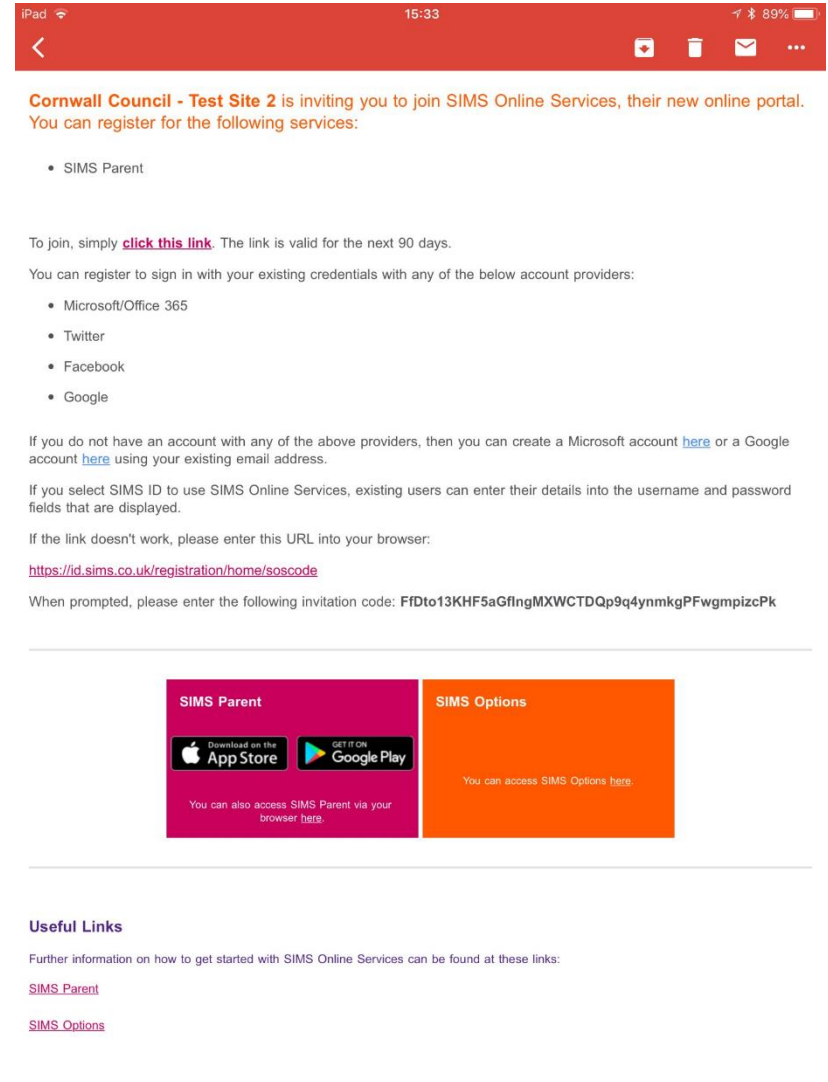


## Contact acceptance to SIMS Parent Lite

- The contact will receive an invitation e-mail
- The contact must have either a Microsoft/Office 365 account, a Twitter account, a Facebook Account or a Google account with which they can authenticate against
- The contact must click on the link in the e-mail in order to register



iPad 15:33 89%

**Cornwall Council - Test Site 2** is inviting you to join SIMS Online Services, their new online portal. You can register for the following services:

- SIMS Parent

To join, simply [click this link](#). The link is valid for the next 90 days.

You can register to sign in with your existing credentials with any of the below account providers:

- Microsoft/Office 365
- Twitter
- Facebook
- Google


If you do not have an account with any of the above providers, then you can create a Microsoft account [here](#) or a Google account [here](#) using your existing email address.

If you select SIMS ID to use SIMS Online Services, existing users can enter their details into the username and password fields that are displayed.

If the link doesn't work, please enter this URL into your browser:  
<https://id.sims.co.uk/registration/home/soscode>

When prompted, please enter the following invitation code: **FDto13KHF5aGfingMXWCTDQp9q4ynmkgPFwgmPizcPk**

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**SIMS Parent**  
Download on the App Store | GET IT ON Google Play  
You can also access SIMS Parent via your browser [here](#).

**SIMS Options**  
You can access SIMS Options [here](#).

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**Useful Links**

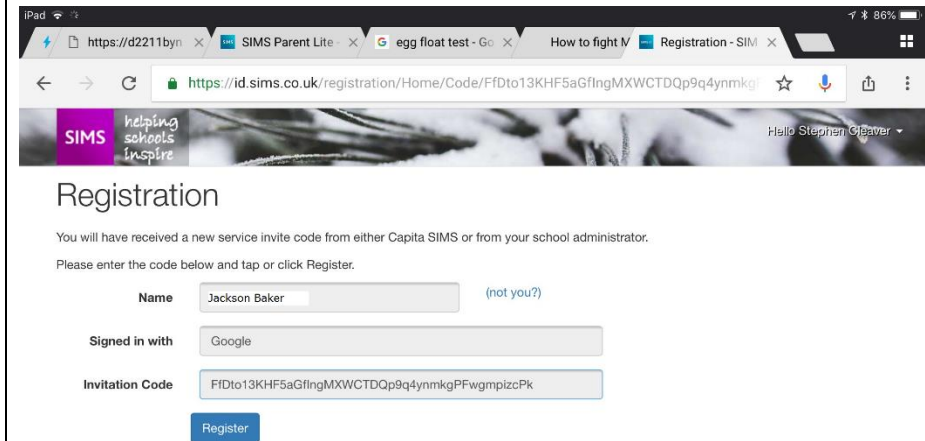
Further information on how to get started with SIMS Online Services can be found at these links:

[SIMS Parent](#)

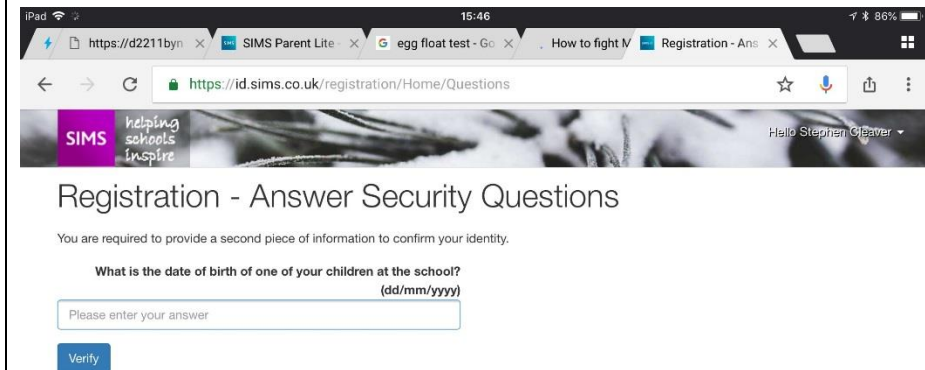
[SIMS Options](#)

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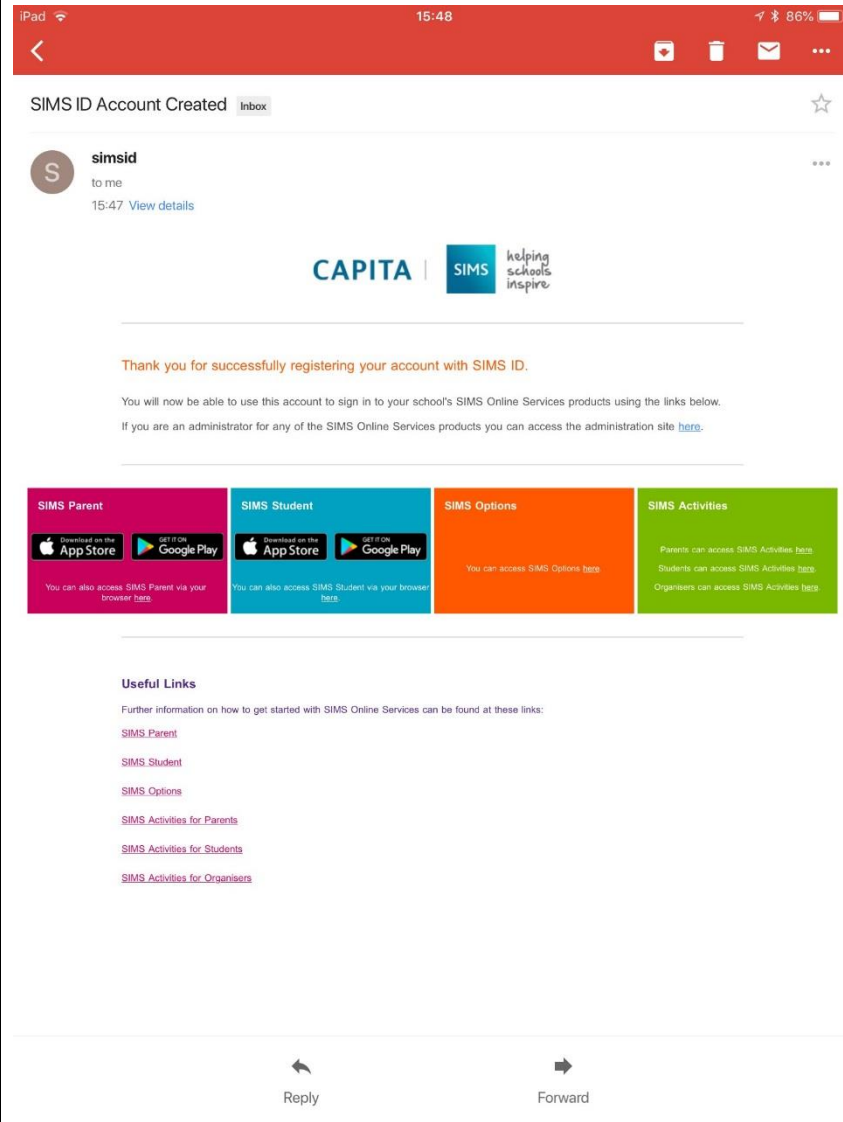
- The contact must click Register on the Registration webpage



- The contact may have to answer a security question

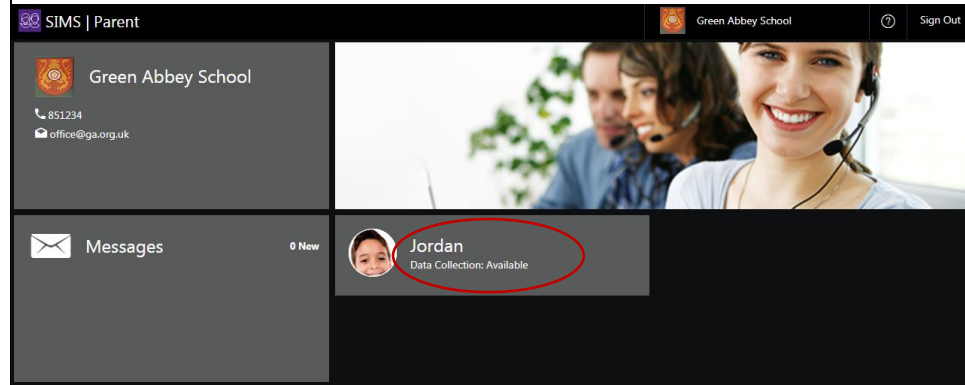


- Once registered the contact will receive a confirmation e-mail that the SIMS Parent Lite account is Live
- SIMS Parent Lite can be viewed in a web browser (<https://www.sims-parent.co.uk/>) or the app can be downloaded from the App Store or Google Play

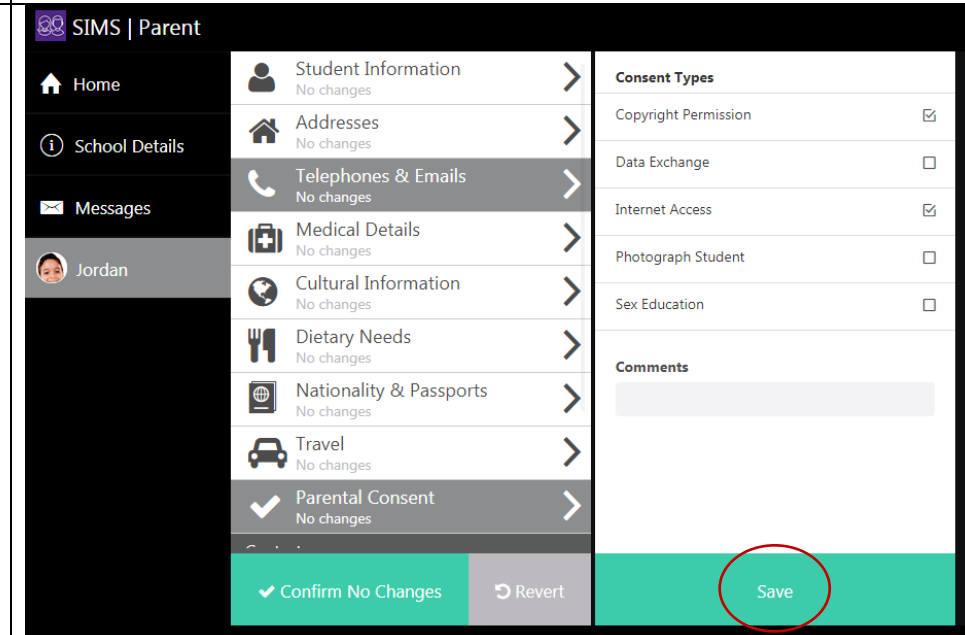


## Data Collection (contact)

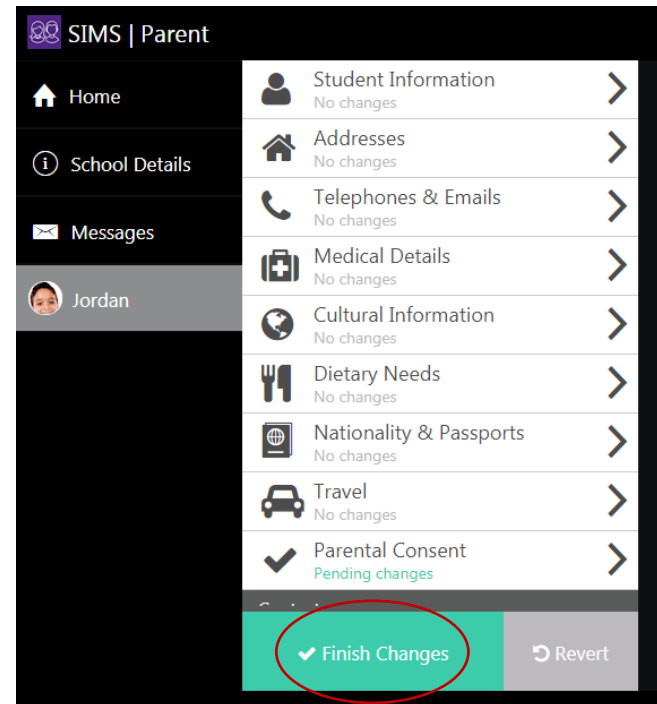
- Login to SIMS Parent App
- Click on the pupil's panel in the app



- Amend data as necessary
- After changing any of the data the contact must click on the Save button



- When the contact has completed all changes and is ready for the amendments to be transferred to the school the contact must click on the Finish Changes button



- The contact must confirm that they wish to commit the changes
- While changes are pending approval data collection enters a read only state

Once you click Submit Changes, the information will be sent to the school to approve. During this time, Data Collection will enter a read-only state where you can still view the child's record but will not be able to alter it. The data for the child will still reflect its original state until the school has approved the changes.

**Data Protection Act 1998:** The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with your national government.

 Submit Changes