

## Bodmin College Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Melanie Thomas, Careers Coordinator 01208 72114, [ts@bodmincollege.co.uk](mailto:ts@bodmincollege.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

|         | <b>Autumn Term</b>                     | <b>Spring Term</b>                | <b>Summer Term</b>                     |
|---------|--|-----------------------------------|--|
| Year 8  | Assembly and tutor group opportunities | Options Evening                   | Assembly and tutor group opportunities |
| Year 9  | Assembly and tutor group opportunities | Careers and Higher Education Fair | Assembly and tutor group opportunities |
| Year 10 | Assembly and tutor group opportunities | Careers and Higher Education Fair | Employability workshops                |
| Year 11 | Post 16 evening                        | Careers and Higher Education Fair |  |
| Year 12 | Assembly and tutor group opportunities | Careers and Higher Education Fair | Drop down day                          |
| Year 13 | Assembly and tutor group opportunities | Careers and Higher Education Fair |  |

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for it to be placed in the Employability Hub or the Careers Resource Centre in the library. The Resource Centre and the Employability Hub are both available to all students at lunch and break times.