

Remote Learning Provision Information for Parents



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Introduction

We know that during this unprecedented time, families will be facing their own difficulties and managing remote learning can be challenging. Our primary aim is to support our students and families and ensure that you have access to all the resources you need. We hope this document will provide useful information, advice and guidance on how your child can get the best out of their remote learning.

1. Looking After Students' Emotional and Physical Well-Being

It's crucial for our students (and their families) to look after their emotional and physical well-being while learning remotely and so the following provides some tips and hints for supporting this:

- Ensure students have plenty of fresh air and activity by opening windows or using the garden if they have one.
- Students can use some of the available fitness/activity apps to get some exercise as well as access to their weekly PE Challenge set by the PE department via Satchel:One.
- It's also important students stay hydrated throughout the day and eat a healthy diet.
- Students are encouraged to monitor their screen-time, making sure they take a break away from the screen between lessons.
- Our college's Well-Being Hub can offer additional pastoral support with our team of Counsellors and our Pastoral & Student Support Worker. Students can access this support by emailing studentsupport@bodmincollege.co.uk

2. Creating a Successful, Positive Environment for Remote Learning

We appreciate that every home is different, however, while our students undertake remote learning it's important they try to create a successful, positive environment to work in. Below are some tips and hints for supporting this:

- Establish a space in the home whereby students can work comfortably and without distraction. Ideally, this space will be light and clutter free without additional technology to distract them like a TV, radio or their mobile phone (we understand that some students may use their phones to access MS Teams and Satchel:One so this is unavoidable).
- Some of our students have really benefited from designing their own timetable at home; mapping out when they will start work, complete their three daily lessons, access their tutor session, take breaks, exercise, lunch and finish their studies for the day. It's beneficial to have boundaries on when to start work and when to finish so that students don't work excessive hours and burn out or spend too long on one task/lesson and fall behind or feel overwhelmed.
- Another successful tip shared by our students and their families is having this timetable in a visible place so that all family members can see the student's day and routine. This has several benefits; family members can help remind students when live sessions are or equally support them in stopping a lesson after 100mins has taken place. In addition to this, if possible family members can try and make themselves available at certain points of the day to support with learning, exercise or share a break at the same time.
- Lastly, reward charts, these aren't just for primary school children! Some of our KS4 and KS5 students have created their own reward chart, giving themselves a tick or a sticker every time they complete a lesson. They then have a list of treats for x number of lessons completed. Be creative about those treats/rewards! It's important students celebrate their successes as it helps with motivation and engagement.

3. The Remote Curriculum - What will be taught to students at home?

We teach the same curriculum remotely as we do in college wherever possible and appropriate. However, we have made some adaptations in some subjects and certain topics will be revisited when students return to college.

4. Remote Teaching - How long will work set by the college take for students to complete each day?

- We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

KS3	3 x 100 mins 1 x 30 min live tutor session
KS4	3 x 100 mins 1 x 30 min live tutor session
KS5	3 x 100 mins (free study lessons should be used for independent study as normal) 1 x 30 min live tutor session

- In light of feedback from parents/carers, students and tutors, each 100-minute lesson will provide roughly 75-minutes of essential activities/tasks to be completed with a 25-minute extension task. This will then allow students a buffer period to complete the essential activities/tasks if needs be.
- We understand that families may need to share resources and technology and so there is flexibility when these three lessons are completed. We also fully support a healthy, active lifestyle while working remotely, so if a student and their family wish to go for a walk during the day or they want to take some time away from the screen then we support this.

5. Accessing Remote Education

a. How will students access the online education?

- Students will have access to their three lessons from 8.30am each day on Satchel:One. These lessons will be clearly labelled with the full date, subject and topic in the title. Students are encouraged to use the Satchel:One calendar each morning to view these three lessons.
- Live Q&A sessions will take place via MS Teams and invitations to these sessions will be emailed to the student, as well as a reminder emailed to the student 15 minutes before the session takes place. In addition to this, the teacher will post on Satchel:One a reminder of the time of the live Q&A session on the day it takes place along with any resources they may need for this lesson. **All live Q&A sessions will be recorded and a MS Team link uploaded to Satchel:One so that if a student cannot attend or they wish to re-watch the session, they can access it using the link in Satchel:One**

- The frequency of live Q&A Sessions are as follows:

Subject	KS4	KS3
English/Maths	Weekly	Weekly
Science	Every 3 lessons	Every 3 lessons
Geog/Hist/MFL	Fortnightly	Fortnightly
Art/Music/Drama/RE/ICT	Every 2 lessons	Every 2 lessons
Options	Fortnightly	N/A
Technology	Fortnightly	TBC
PE	Fortnightly	PE challenges set on Satchel:One

b. Who to contact if a student experiences an issue with online learning

Please contact reception via the website: <https://mainsite.bodmincollege.co.uk/contact/>

Or alternatively, email secretary@bodmincollege.co.uk and your query will be directed to the relevant helpdesk or member of staff.

c. What if a student does not have digital or online access at home?

We recognise that some students may not have suitable online access at home. The college takes the following approaches to support students accessing remote education:

- The college is part of the DFE laptop scheme and has a limited supply of laptops reserved to support students without access to technology. For further information contact secretary@bodmincollege.co.uk
- The college is also registered with the DFE scheme providing 4G routers and increased mobile data allowance. For further information contact secretary@bodmincollege.co.uk
- The college can post printed materials of lessons if they do not have online access. Parents/carers are to contact their child's HOY if they would like this provision.

d. How will students be taught remotely?

The college use a combination of the following approaches to teach students remotely:

- Live Q&A sessions via MS Teams
- Pre-recorded episodes uploaded to Satchel:One
- Voice overs on PowerPoints uploaded to Satchel:One
- Printed paper packs produced by teachers (workbooks/worksheets)
- Textbooks and reading books students have at home (including the use of our digital library: Sora)
- Commercially available websites supporting the teaching of specific subjects or areas.
- Recorded teaching (for example, Oak Academy & BBC Bitesize)

6. Engagement and Feedback

a. What are the college's expectations for student engagement?

We fully recognise the challenges that remote learning may pose for some of our students and their families; support is at hand at the college so please make contact if this is the case.

The college would like all students to do their best. It is important students engage fully to ensure the best opportunities for success in the future.

- Students follow their normal college timetable, accessing their three daily lessons via Satchel:One and their daily tutor session via MS Teams.
- Where possible, students attend all live sessions, be it tutor or subject based, as this face to face contact with their teachers really helps to motivate, inspire and engage students in their learning. Non-attendance at a tutor session will trigger an automated email to inform the parent/carer that their child has not attended. Lesson attendance is also monitored. Support is available for any child/family finding it difficult to access live sessions. Please contact reception.
- Students should submit work via Satchel:One as instructed by their teachers. If a student cannot meet a deadline or requires additional support, they should message their teacher to seek advice.
- Teachers will still be rewarding students with achievement points whilst remote learning.

b. How will teachers assess and mark students' work?

Feedback can take many forms and may not always mean extensive written comments for individual students. For example, teachers may provide whole class feedback in a live Q&A session or with a quiz marked automatically via Satchel:One, these are just two examples of the valid and effective feedback methods staff will use.

Our approach to feedback on students' work is as follows:

- Teachers will be providing flexible feedback for all tasks submitted to Satchel:One.
- Every fourth lesson, teachers will provide more formative feedback with an opportunity for students to reflect and improve their work to encourage and promote progress.

7. Additional Support for Students with Particular Needs

How will the college support students who have additional needs access remote learning?

The college recognises that some students, for example those with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. The college acknowledge the difficulties this may place on families and we will work with parents/carers to support those students in the following ways:

- The SEND team are providing personalised support via telephone, email or MSTeams for SEND children and families learning remotely.
- Live booster sessions in English, Maths and Science via MS Teams to support key skills.
- Referrals to external agencies for further support

8. Remote Education for Self-Isolating Students (including Covid-IEPs)

If a student is not in college because they are self-isolating, how will their remote education differ from the approaches above?

Where college is open to a student's year group or bubble but the student needs to self-isolate, their normal timetabled, fully planned and well-sequenced curriculum will continue to be available remotely via Satchel:One. Teachers will continue to provide a variety of resources to ensure students learning remotely can engage with the content of the lesson. This may include audio powerpoints to explain key vocabulary or tasks, or adding useful links to recorded lessons that students can watch prior to completing a task. Teachers will also mark work in line with how they mark students working in college.

Students self-isolating and on a Covid-IEP will also attend two live tutor sessions a day with a Covid-IEP tutor, one in the morning and one in the afternoon. These sessions are to ensure that students have all they need for the lessons each day and support/motivate them as needs be. Parents of students in exceptional circumstances can apply for a COVID-IEP (Individualised Education Plan) by contacting reception.

9. Staying Safe Online

The college acknowledges that with increased screen time comes an increased need to be vigilant and stay safe online.

Our website provides guidance on staying safe and where to access additional support:

<https://www.bodmincollege.co.uk/parentstudentarea/safety>

Further advice has also been released from the government:

<https://www.gov.uk/government/publications/coronavirus-covid-19-keeping-children-safe-online>