


## Through our Careers Programme, at Bodmin College we aim to:

- Help every student develop high aspirations and consider a broad and ambitious range of careers.
- Contribute to strategies for raising achievement, especially increasing motivation.
- Support inclusion, challenge stereotypes and promote equality of opportunity.
- Encourage participation in continued learning, including further, higher education and apprenticeships.
- Encourage employer engagement and develop enterprise and employment skills.
- Offer independent careers advice and guidance to all students so they are inspired and motivated to fulfil their potential.

**Vision** | At Bodmin College we empower every pupil to make informed and ambitious career choices, confidently navigate life transitions, and develop the skills needed for a successful and fulfilling adulthood.

		Annual Careers Plan					
		Half Term 1	Half Term 2	Half Term 3	Half Term 4	Half Term 5	Half Term 6
<b>YEAR 7</b>	<p><b>ASPIRATIONS</b></p> <p>Year 7 students are encouraged to understand themselves, their strengths and areas for development. We want them to develop high aspirations and consider a broad and ambitious range of careers.</p>	<ul style="list-style-type: none"> <li>• Form sessions on supporting transition to secondary school. A focus on understanding feelings and changes to learning styles, strengths and weaknesses, wellbeing, and progress and achievements.</li> <li>• Students attend an Aspirations Assembly with the Headteacher</li> <li>• Students meet the Careers Lead and start to consider what their future might look like.</li> <li>• All students are strongly encouraged to join a club or take part in extra-curricular activities which interest them in order to make new friends and learn new skills.</li> <li>• Students attend the BAE Systems Stem Road Show (Year 7 and 8) 1 hour performance focussed on Careers in Stem.</li> </ul>	<ul style="list-style-type: none"> <li>• Students participate in National Careers Week activities run through subjects across the college. as well as National Science Week activities <b>and National Apprenticeship week.</b></li> <li>• Students attend a 'Why we Work' assembly</li> <li>• Students are offered the opportunity to attend drop-in 1 to 1 Careers Guidance lunchtime sessions with our Careers Leader.</li> <li>• Students complete the Future Skills Questionnaire.</li> </ul>	<ul style="list-style-type: none"> <li>• Students take part in an Enterprise Challenge during Activities Week where they learn about employability skills such as teamwork and communication supported by a businessperson.</li> <li>• Students have an assembly from a local business to hear about different jobs in the industry and different routes into a career.</li> </ul>			
<b>YEAR 8</b>	<p><b>EXPLORATION</b></p> <p>Students learn how to research information about different careers including the requirements needed to pursue those careers. They learn about Labour Market Information</p>	<ul style="list-style-type: none"> <li>• Assembly and form time session on Labour Market Information (LMI).</li> <li>• Students are shown where they can begin to research LMI and explore apprenticeships and higher education courses.</li> <li>• Students are offered the opportunity to attend drop-in lunchtime sessions with our Careers Leader.</li> <li>• BAE Systems Stem Road Show (Year 7 and 8) 1 hour performance focused on Careers in Stem.</li> <li>• Students attend an Aspirations Assembly delivered by the Headteacher</li> <li>• Option to join a RSC chemistry workshop</li> <li>• Option to attend the Books and Stories programme of workshops through Falmouth University</li> <li>• Students attend an aspirations assembly delivered by alumnus and Olympic gold medal winner.</li> </ul>	<ul style="list-style-type: none"> <li>• S Students participate in National Careers Week activities run through subjects across the college. as well as National Science Week activities <b>and National Apprenticeship week.</b></li> <li>• Students attend a 'Why we Work' assembly</li> <li>• Students are offered the opportunity to attend drop-in 1 to 1 Careers Guidance lunchtime sessions with our Careers Leader.</li> <li>• Students complete the Future Skills Questionnaire.</li> <li>• Students look at how subjects in school link to careers in the real world.</li> <li>• Option to attend the CAST workshops with NSSW</li> <li>• Students attend an assembly from a local employer</li> </ul>	<ul style="list-style-type: none"> <li>• Students attend an assembly from an external learning provider.</li> <li>• There are opportunities to meet people from local businesses in an 'I love my job' careers breakfast.</li> <li>• Students take part in Enterprise Challenge during Activities Week where they learn about employability skills such as teamwork and communication supported by a businessperson.</li> <li>• Students examine diversity and discrimination, particularly gender stereotypes. They are encouraged to break down stereotypes and prejudice with ambitious career choices</li> </ul>			

<p><b>YEAR 9</b></p>	<p><b>CHOICES</b></p> <p>Students have encounters with employers to inspire them about future opportunities and learn more about how their school subjects relate to careers. They are supported to begin to develop their employability skills.</p>	<ul style="list-style-type: none"> <li>• Students attend an assembly delivered by a local college/ training provider.</li> <li>• Students are encouraged to research options for their own career pathway using the careerpilot website in preparation for choosing options.</li> <li>• Students are encouraged to explore leadership opportunities e.g. apply to be a Sports Leader.</li> <li>• Students are encouraged to sign up for the Bronze Duke of Edinburgh Award scheme.</li> <li>• Students are offered the opportunity to attend drop-in lunchtime sessions with our Careers Leader.</li> <li>• In lessons teachers continue to relate their subjects to jobs in the real world.</li> <li>• Students attend an aspirations assembly delivered by alumnus and Olympic gold medal winner.</li> </ul>	<ul style="list-style-type: none"> <li>• Students explore the options that are available to them for GCSE through presentations and tutor time discussions and options evening.</li> <li>• All students have the option of a 1:1 with a member of the Senior Leadership Team and or a qualified careers guidance person.</li> <li>• At Y9 Options Evening students talk to their teachers and the Careers Leader/ careers guidance person regarding their future plans.</li> <li>• Some students attend the Articulate speech for employability workshop</li> <li>• Students at risk of NEET are invited to participate in a Year 9 Mentoring Programme and invited to take part in activities delivered through the CELT Hub.</li> </ul>	<ul style="list-style-type: none"> <li>• Students have the opportunity to learn about careers in the British armed forces through an assembly and workshop.</li> <li>• Students complete their Bronze Duke of Edinburgh Award expedition.</li> <li>• Assembly from a local apprentice employer.</li> <li>• Students have a work experience assembly and start to think about what placements they might be interested in.</li> <li>• Students are offered the opportunity to visit a university campus.</li> </ul>
<p><b>YEAR 10</b></p>	<p><b>SKILLS BUILDING</b></p> <p>Students undertake a meaningful work experience placement and learn how to apply for jobs using CVs.</p>	<ul style="list-style-type: none"> <li>• Students apply for work experience placements and aim to get them organised by the end of term.</li> <li>• Students attend information events and visits to universities.</li> <li>• Students attend an assembly delivered by a local college.</li> <li>• Students are encouraged to sign up for the Silver Duke of Edinburgh Award.</li> <li>• Students attend an aspirations assembly delivered by alumnus and Olympic gold medal winner.</li> </ul>	<ul style="list-style-type: none"> <li>• Students attend information events about universities and apprenticeships, and post 16 options.</li> <li>• Students are encouraged to understand the importance of extra-curricular activities for increasing their employability.</li> <li>• Students at risk of NEET are invited to take part in activities delivered through the CELT Hub.</li> <li>• Assembly by a local employer.</li> <li>• Option to attend a mentoring project by NSSW</li> <li>• Students are encouraged to apply for opportunities such as Exeter Scholars summer school.</li> </ul>	<ul style="list-style-type: none"> <li>• ASK apprenticeship service assembly.</li> <li>• CV writing. Students are given advice and time in an IT suite to produce a CV.</li> <li>• All students participate in a meaningful work experience encounter.</li> <li>• Students attend 6th form taster sessions.</li> <li>• Students begin having 1:1 career guidance sessions with Careers4U. (Every student will have had a 1:1 session by the end of Year 11.)</li> <li>• Students attend RISE workshop to work on employability skills.</li> <li>• Students attend a Health and Safety Workshop to prepare for work experience.</li> </ul>
<p><b>§</b></p>	<p><b>CAREER MANAGEMENT</b></p> <p>Students are encouraged to take responsibility and manage their career pathway.</p> <p>All students complete a careers questionnaire and are given a subsequent interview with an independent careers guidance professional. They have opportunities to develop their knowledge of post 16 options and future career plans which give them an insight in to the world of work.</p>	<ul style="list-style-type: none"> <li>• All students have a 1:1 session with our independent careers advisor from Careers4U by the end of Year 11.</li> <li>• Those at risk of NEET are referred to an alternative provider for individual support, if necessary. They may also be invited to take part in projects such as the Wave Project.</li> <li>• All students have a mock interview with an employer during which they are given feedback on their CV and their interview technique.</li> <li>• Students attend sixth form and college open evenings and open days.</li> <li>• All students attend an apprenticeship assembly from the ASK apprenticeship service with a follow up workshop for those who are interested.</li> <li>• Assemblies from local colleges.</li> </ul>	<ul style="list-style-type: none"> <li>• 1:1 sessions with the careers advisor &amp; other outside agencies continue.</li> <li>• All students have a destinations interview with the Senior Leadership Team member, with follow up.</li> <li>• Support with applications from the Careers Lead/ careers guidance person.</li> <li>• Assemblies from local colleges.</li> </ul>	<ul style="list-style-type: none"> <li>• 1:1 sessions with the careers advisor &amp; other outside agencies continue.</li> <li>• There are 6th form taster sessions at the end of term.</li> <li>• Students complete a careers provision survey with the opportunity to provide more in depth feedback on their experiences of CEIAG in the curriculum.</li> <li>• All students are invited to join our school Alumni.</li> <li>• Careers advice is available on results day. Students can contact Careers4U online or by phone.</li> </ul>

<p><b>YEAR 12</b></p>	<p><b>NEXT STEPS</b></p> <p>Students are encouraged to identify and start planning their next best step. Year 12 is all about discovering and researching all the options open to them when they leave college.</p> <p>Work experience provides valuable insights and skills that can benefit each student's future academic and professional journey.</p>	<ul style="list-style-type: none"> <li>• All students are offered a 1:1 Careers Guidance interview and participate in the sixth form mentoring and goal setting programme.</li> <li>• Students find out about and plan a work experience placement.</li> <li>• Students attend a careers talk from an external business.</li> <li>• Workshop on employment (including the impact of part-time jobs) and understanding National Insurance and Tax.</li> </ul>	<ul style="list-style-type: none"> <li>• Students attend an HE Information Evening with parents/ carers. They will also find out more about local apprenticeship and job opportunities.</li> <li>• Students research university courses, apprenticeship and volunteering opportunities.</li> <li>• Students attend a UCAS exhibition and visit universities.</li> <li>• Students are supported to develop their Personal Statement.</li> </ul>	<ul style="list-style-type: none"> <li>• Students are encouraged to take advantage of opportunities like Exeter Scholars, Oxbridge Scheme, Future Medics Programme, Sutton Trust Summer Schools, Nuffield Research Fellowships.</li> <li>• Students are encouraged to find out about Gap Year opportunities.</li> <li>• Students complete a week of work experience.</li> </ul>
<p><b>YEAR 13</b></p>	<p><b>NEXT STEPS</b></p> <p>Students continue to focus on their next step as they prepare to move from Sixth Form into Further Education, Higher Education, Training or Employment.</p>	<ul style="list-style-type: none"> <li>• Students develop their Personal Action Plan.</li> <li>• All students are offered a 1:1 Careers Guidance interview and continue to participate in the sixth form mentoring and goal setting programme.</li> <li>• Student Life sessions led by student ambassadors from local universities.</li> <li>• Students are supported to complete UCAS/apprenticeship application(s).</li> </ul>	<ul style="list-style-type: none"> <li>• Life Skills: Living on a budget. All students participate in a Student Finance session.</li> <li>• Students have the opportunity to practice their interview skills with an external employer.</li> <li>• Employability skills are promoted through the tutor programme.</li> <li>• Workshop on interview skills and replying to offers and UCAS.</li> </ul>	<ul style="list-style-type: none"> <li>• Transition post-18 Assembly with an external speaker.</li> <li>• Students are encouraged to complete an online Leavers' Survey and to join the Bodmin College alumni community.</li> </ul>

**NOTE:**  
This is not an exhaustive plan. It is intended to provide an indication of our basic offer for all students. Events and activities are added as opportunities arise. Bespoke activities are offered to smaller groups to meet individual need and as opportunities arise. Our qualified Careers Leader is available to advise any student in any year group who would like more bespoke career advice and guidance.  
Our school website Careers page provides a more detailed overview of our careers programme and how we meet benchmarks for good practice in careers education, information and guidance.