



B

employable

WORK SKILLS

BTEC

LEVEL 1 & 2

Entry Requirements:

Students need to have a genuine interest in acquiring skills for the work place and a positive attitude towards learning.

Is this for me? The BTEC Certificate in Work Skills is designed to offer learners a flexible, relevant course to improve their understanding and application of work-based skills.

These qualifications ensure that the knowledge, skills and understanding they provide are appropriate, current and useful for learners and potential employers.

Learners have the opportunity to achieve a nationally recognised vocationally-related qualification by completing the Level 1 Certificate in Year 12 and continuing with the Level 2 Certificate in Year 13.

What will I do?

All learners taking the BTEC course will complete various units to build a portfolio of work.

Typical units within the Work Skills Suite include;

- ◆ Considering your own work-related skills and behaviours
- ◆ Celebrating equality and diversity in the workplace
- ◆ Developing job application skills
- ◆ Prepare and participate in an interview
- ◆ Being entrepreneurial

Students will also be encouraged and supported with accessing a volunteering and/or work placement during the course. Assessment is through coursework portfolios. There are no formal written exams in this course.



For more information please contact:
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